

CONNECTICUT ARMY NATIONAL GUARD AGR MILITARY VACANCY ANNOUNCEMENT

CONNECTICUT ARMY AND AIR NATIONAL GUARD

HUMAN RESOURCES OFFICE

MIDDLETOWN, CONNECTICUT 06457

ANNOUNCEMENT NUMBER: 23-036

DATE: 13 Sep 23

CLOSING DATE: 12 Oct 23

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Senior Property Accounting Officer, PARA 231B LINE 02, W3, 920A

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER(X)

ENLISTED()

LOCATION OF POSITION:

JFHQ-CT-PBO, CAMP HARTELL, 580 NORTH ST, WINDSOR LOCKS, CT 06096

WHO MAY APPLY:

Must be a current member of the CT Army National Guard within the grade(s) of W1 and W3.

AREA OF CONSIDERATION: This position is open to the grades of: W1 to W3. Individual selected will receive an AGR Tour with the Connecticut Army. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. Signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line". Application packet will consist of the following documents IAW AR 135-18 and NGR 600-5.
2. Statement of all active service performed. Any of the following documents may be used: NGB Form 23 or 23b(within 12 months of closing date), all DD Form 214s, or DD Form 1506 (Statement of Service).
3. Copy of favorable DA 5500 or DA 5501 (Body Content Worksheet) dated w/in 12 months. (If not applicable, upload DA 705 with passing ht/wt or memo/document stating it does not apply)
4. Copy of DA Form 1059 demonstrating required Professional Military Education (PME) qualification for your GRADE. (If you have not attended PME for your grade, you must provide a brief letter/memo with a short explanation.)
5. Security Clearance memorandum from State Security Manager Office dated within 60 days of the closing date of this advertisement. Failure to submit current Certificate of Clearance, will result in being ineligible for consideration.
6. ASVAB Line Scores (i.e ERB or DD 1966)
7. Individual Medical Readiness Record (IMR). PHA date must be within 12 months of closing date & HIV test must be within 24 months from closing date of this advertisement. (Accessible through <https://medpros.mods.army.mil/portal>)
8. Validated copy of Selection Board Record Brief (SRB). (Accessible through <https://armgg1.ngb.army.mil/v3/SelfService/CareerCenter/Home.aspx>)
9. DA Form 705 ACFT. Must indicate "GO"
10. Copy of Certificate of Eligibility for WOC (if applicable).
11. Copy of last five (5) OERs and/or NCOERs. In the event you do not have the required five OERs/NCOERs due to Time in Service (TIS) and Time in Grade (TIG), Letters of Recommendation (LOR) must be submitted in the absence of the evaluations, to substantiate a total of five documents. Missing evaluation periods not due to TIS/TIG must be substantiated with a memorandum addressed to the president of board explaining the missing periods. DA 1059s are considered as evaluations. All LORs must be signed.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 920A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Rank eligibility: W1 to CW3 who hold the 920A MOS, or AGR Enlisted who have a QM Proponent approval memo for 920A and a Certificate of Eligibility (COE) from Warrant Officer Candidate School.
2. COE applicants must have a current CH2 physical.
3. Must be able to obtain Basic Warrant Officer Course and 920A MOS within 12 months of hire.
4. Must possess a Secret Security Clearance. Must be professional military education qualified for their grade. May be required to serve a developmental assignment of up to three years at National Guard Bureau or other location during your AGR career in the Connecticut Army National Guard AGR program. Initial appointment will be for three years.
5. Onboard AGR who are in their initial 18 month stabilization period are not eligible to apply, IAW NGR 600-5 dated 12 MAY 2023, Para 3-5c. HRO is not required to review application prior to the closing date on the announcement; hence, it is imperative the application is complete and correct when submitted.
6. HRO is not required to review application prior to the closing date on the announcement; hence, it is imperative the application is complete and correct when submitted. (Read INSTRUCTIONS FOR APPLYING carefully)

BRIEF JOB DESCRIPTION:

Serves as a technical manager in the technical functional area 920A, on the Consolidated Property Book Team in support of the Accountable Property System of Record (APSR). Serves as the accountable officer for all BDE/MACOM units assigned. Supervises the technical aspects on unit property book records IAW all applicable regulations, policies and guidance. Performs in both manual and automated property book accounting environments with the related functions and requirements associated with accurate property book accountability. Establishes policy for property book operations, monitors and performs evaluations of

subordinate supply operations per Command Supply Discipline Program (CSDP) and all applicable regulations, policies and guidance. Reviews Property books for excess and directs disposition of excess to meet current NGB guidance. Coordinates prompt disposal of excess and un-serviceable equipment to prevent possible pilferage. Screen government purchase card billing statements, purchase log, and supporting documents for nonexpendable item purchases; promptly enter those items into the property book record as required. Frequently coordinate a variety of actions with administrative and supply personnel from other Army and government elements as well as private industry. Prepares and disseminates general policy guidance on property accountability, supply procurement.

SELECTING SUPERVISOR:

CONTACT INFO:

SFC Nicole Vassallo

(DSN)

(Com) 860-613-7617

(Email) nicole.j.vassallo.mil@army.mil

EQUAL OPPORTUNITY:

The Connecticut National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.